

TCPS© Tennessee Clinical Placement System

Nursing Student Orientation for Using the TCPS©

01/08 – For Distribution to Students

Our School of Nursing is a part of the **Tennessee Clinical Placement Partnership (TCPP)** or has clinical assignments at a TCPP facility. Fueled by the current nursing shortage, this organization has developed the Tennessee Clinical Placement System or **TCPS©** which is just one strategy actively being pursued within the state to build capacity for healthcare education.

Clinical Passport

The Clinical Passport represents the work of many entities toward streamlining the orientation process for students and faculty. Using online technology, much of the orientation content previously provided during facility orientation is now available online at any time of the day or night! This integration of technology into practice provides more flexibility for all individuals – students, faculty, and clinical facility educators! The Clinical Passport consists of three steps:

Step 1. General Orientation to TCPP healthcare facilities is achieved through online content. All partner clinical facilities have agreed to require students and faculty to complete a standardized general orientation program once per calendar year in keeping with the requirements for all healthcare professionals. **Students who complete general orientation in the fall semester are not required to repeat it during the spring semester. Check with your instructor if you have questions about this policy.**

Orientation content may be accessed at: <http://www.tcn-tcps.org/go.htm> Please note the technical requirements for Adobe Acrobat Reader, Flash, and to allow blocked interactive content when prompted. The design of these online modules offers you an opportunity for both reviewing content and practice.

- Module 1: Emergency Preparedness Content ~15 minutes & Practice ~8 minutes*
- Module 2: Confidentiality & Compliance Content ~17 minutes & Practice ~8 minutes*
- Module 3: Infection Control & Blood-Borne Pathogens Content ~16 minutes & Practice ~8 minutes*
- Module 4: Safety in the Healthcare Content ~17 minutes & Practice ~8 minutes*
- Module 5: Dealing with Diverse Populations Content ~10 minutes & Practice ~6 minutes*

* Times were based upon beta testing. Actual time will vary based upon reading speeds and decision making. Most students complete the entire General Orientation component in less than 2 hours.

You will need the following login information. **Access information is case specific; the 0=zero.**

User ID = TNSTUDENT

Password = LEARN2K08

You should visit this website to complete this information as directed by your faculty and PRIOR to the first day at the clinical facility. This login information is changed each academic year.



During your journey through the Orientation Practice sections you will collect **5** letters that will serve as your password into the quiz. Find the “key” letters whenever you see the key icon within the situations!

You will need these 5 letters as your password to activate the quiz. **Enter these letters as all CAPS!**

Letter 1 ___ Letter 2 ___ Letter 3 ___ Letter 4 ___ Letter 5 ___

Instructions for General Orientation Quiz

1. The quiz will open in a new window. If it does not load you may need to click on your browser's RELOAD button to load the quiz.
2. You will be prompted for the Password. Enter the 5 letters you collected within the content.



The password is case sensitive!

Password:

3. The quiz info screen will be displayed first. There are three pieces of information that you must enter here.
 - A. Your SCHOOL is the User ID. **Please use the school identification listed on the last page of this document!**
 - B. Enter an email address where you want your quiz results sent, and
 - C. Your FULL Name as the User Name (John A. Doe).

Failure to enter this information correctly may prevent your results from posting in the online database. You will need to make 92 or higher to pass the quiz. Click on START to begin your quiz.

General Orientation Quiz - Nursing Version

Click on the RELOAD button of your browser if the quiz does not load!

TCPS General Orientation Quiz 2007-2008 Nursing Version

Quiz information

Enter your SCHOOL as the User ID and your legal name (John A. Doe) as the User Name.

Enter your Email Address OR as directed by your school. .

You must make 92% to pass this quiz. Use the SUBMIT button to check each of your answers. The NEXT/PREVIOUS buttons will allow you to skip a question and return.

Your results will be emailed to the email address you enter below if email is set up on the computer you are using. You will have an opportunity to print a completion certificate once you click the FINISH button at the end.

Start...

User ID: _____ E-mail: _____ User Name: _____

4. There are 25 questions that will be presented one at a time. Once you have answered the question, click on SUBMIT to see the correct answer and move to the next questions – OR – click on NEXT to move to the next question without feedback on your answer.

To skip a question, click on NEXT without answering the question. The Question List icon in the bottom right of the screen will provide you with a list of all questions for easy navigation.

Submit Prev Next Question List

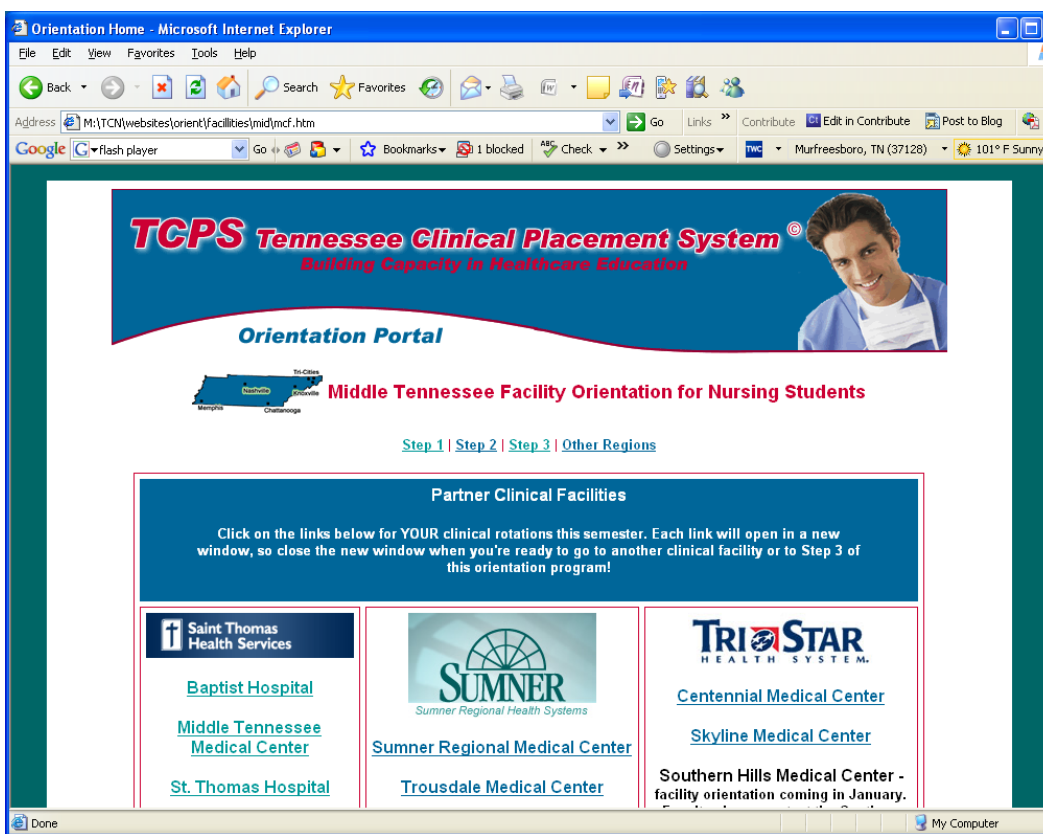
5. When you have completed all questions, your results will be displayed and you will have an opportunity to email your results to either yourself or as directed by your school. If you were successful, you will then be

directed to the General Orientation Certificate that you can print for your records. If you were not successful, you will be directed to a page where you can review content and/or retake the quiz. Your results will also be posted in an online database that your faculty may access to verify your completion of the quiz.

Step 2. In addition to the general orientation content, individual facilities are in the process of placing their Clinical Facility Orientation content online as well. This is a work in progress, but many facilities have already placed materials online for you to review prior to coming to their clinical facility. The goal of this component is to minimize the classroom time at the facility to get students to the bedside delivering patient care. Students should also document their facility orientation on their Clinical Passport to provide an ongoing record of their clinical orientations. This content is accessed via the “**Step 2**” link available at <http://tcn-tcps.org/go.htm>.



Since this system is being implemented statewide – you will first be asked to identify the region of the state where your assigned clinical facility(ies) is/are located. Once the region is selected, you will be presented with a list of partner facilities with online orientation. Visit each of your assigned clinical facilities for this semester to complete this step of your orientation.



Content will vary by facility. You may be directed to print documents or forms that must be submitted during your first clinical day. Your faculty may also provide additional instructions for how to manage any paperwork related to a particular clinical facility.

If there is an online quiz, it will be similar to the General Orientation Quiz. You will have the option to email your results and print a completion certificate. Results will also be stored online.

Step 3. The third step of the TCPS© is the Program Evaluation and access to your Clinical Passport Document. You will be directed to an evaluation survey that will give you an opportunity to have input into the process and content. Upon completion, you will be directed to the final component of your orientation process.

The Clinical Passport Document provides a paper tool that students and faculty CAN use to validate and organize their clinical requirements such as immunizations, CPR status, and orientation activities each semester. It has been designed to serve as a viable document for up to four academic years as needed.

TCPS *Tennessee Clinical Placement System* **Student /Faculty Clinical Passport**

STUDENT/FACULTY INFORMATION	
NAME: _____ <div style="display: flex; justify-content: space-around; font-size: small;"> LAST FIRST </div>	SCHOOL: _____

Schools have varying procedures for maintaining this document – some are requiring the student to maintain the document, others are filing the document in the School, and still others are asking the current faculty member to “hold” the document for the semester and then pass it on to the next course faculty when appropriate. **Be sure and check with YOUR School to determine the correct action on your part related to this important document.**

Questions and for more information ...

Contact your faculty member or email: question@tcn-tcps.org

User IDs for Schools of Nursing – Use the appropriate USER ID for your school as listed below!

Middle TN Partner Schools		West TN Partner Schools	
School	User ID	School	User ID
Aquinas College	Aquinas	Baptist College	BCHS
Austin Peay State	APSU	Southwest CC	SWCC
Belmont University	Belmont	Union University	Union
Columbia State CC	Columbia	University of Memphis	UofM
Cumberland University	CU	University of TN	UTHS
ITT Educational	ITT		
Middle TN Anesthesia	MTSA		
Middle TN State	MTSU		
Motlow State CC	Motlow		
Tennessee State	TSU		
TN Technology-Hohenwald	TTCHohen		
TN Technology-Murfreesboro	TTCMurf		
TN Technology-Shelbyville	TTCSelby		
Vanderbilt/Fisk/Lipscomb	Vandy		
Western KY	WKY		

User IDs for Non-Partner Schools of Nursing – Use the appropriate USER ID for your school as listed below! If your school is not listed, please check with your instructor for the User ID!

Middle TN NON-Partner Schools		West TN NON-Partner Schools		Out of State NON-Partners	
School	User ID	School	User ID	School	User ID
Martin Methodist	MartinM	Bethel	Bethel	Arkansas Northeast CC	ArkNE
Tennessee Tech University	TNTech	Dyersburg CC-all campuses	Dyers	Arkansas State	ASU
TN Technology-Dickson	TTCDickson	TN Technology-Memphis	TTCMem	Auburn	Auburn
TN Technology-Franklin	TTCFrank			East Arkansas CC	EArk
TN Technology-McMin	TTCMcMin			Murray State	Murray
TN Technology-Nashville	TTCNash			NW Mississippi CC	NWMissCC
UT-Knoxville	UTK				

Partner schools always receive priority in clinical placements. Contact the TCPS Program Director for more information about the TCPP.

question@tcn-tcps.org